



**Job Title:** Godwin Athletic Association President

**Purpose:** In addition to presiding over board and executive committee meetings, the president has a variety of responsibilities. The president works with Godwin High Schools Athletic Director, board, staff and community to further the organization's mission. A president influences how the board uses its time, the selection of board members and its future leadership.

**Key Responsibilities:**

- (1) Attends and Chairs the monthly GAA Board meetings on the first Monday of each month. Serves as a voting Board member.
- (2) Expected to review and understand the organization's articles of incorporation and by-laws, policies and procedures, financial and legal situation, and strategic plan.
- (3) Working with the board's selection committee, the president recruits new board members whose vision aligns with the organization
- (4) Works alongside Godwin's Athletic Director to aid in the financial needs for the school's athletic program.
- (5) Assists with other GAA board activities where possible.
- (6) Check GAA mailbox on a weekly basis.

**Length of Term:** One Year - Beginning July 1<sup>st</sup> and ending June 30<sup>th</sup> of the following year.

**Time Commitment:** The President will provide up to 5-10 hours per month on average throughout the year.

**Qualifications:** Many characteristics combine to make a successful board president. They include demonstrated community leadership; being respected by board members, and key stakeholders; able to lead the board in handling difficult issues; and, the ability to communicate, listen and seek input from others. The president should feel comfortable delegating. Strong group dynamic skills are essential to keep meetings running smoothly and to deal with any conflicts that may arise.