



**Job Title:** Godwin Athletic Association Team Liaison Director

**Purpose:** The Team Liaison Director of the GAA appoints Team Liaisons and helps with communication between the GAA and each Team Liaison to promote the GAA.

**Key Responsibilities:**

(1) Appoints a Team Liaison for each of Godwin’s athletic teams (9, JV, & V can be combined if necessary):

Fall Sports	Winter Sports	Spring Sports
Competitive Cheer	Basketball Boys (9, JV&V)	Baseball (JV&V)
Cross Country Boys	Basketball Girls (JV&V)	Soccer Boys (JV&V)
Cross Country Girls	Gymnastics	Lacrosse Boys (JV&V)
Field Hockey (JV&V)	Indoor Track Boys	Lacrosse Girls (JV&V)
Golf Boys	Indoor Track Girls	Soccer Girls (JV&V)
Volleyball Boys (JV&V)	Swimming Boys	Softball (JV&V)
Sideline Cheer (JV&V)	Swimming Girls	Tennis Boys
Volleyball Girls (9, JV&V)	Wrestling	Tennis Girls
Football (JV & V)		Outdoor Track Boys
		Outdoor Track Girls

(2) Will be contact point for Team Liaisons; will educate Team Liaisons about GAA; promote GAA membership to all Team Liaisons; and advocate for active participation in GAA and at all GAA events.

(3) Provides communication (mainly via email) support as required to the Team Liaisons, including assistance with event promotion, gathering volunteers, and general announcements from the GAA to the teams.

(5) Facilitates communication from the Team Liaisons to the GAA as appropriate.

(6) Assists with other GAA board activities where possible.

(7) Attends GAA Board Meetings on the first Monday of each month and communicate the status of any activities that may have been assigned. Serves as a voting Board member.

**Reports to:** President

**Length of Term:** One Year - Beginning July 1<sup>st</sup> and ending June 30<sup>th</sup> of the following year.

**Time Commitment:** The Team Liaison Director will provide up to 1-2 hours per month on average throughout the year.

**Qualifications:** Good written and verbal communication skills.